ALAMO COLLEGES DISTRICT

Purchasing & Contract Administration

February 25, 2022

Weston Urban, LLC
Randal C. Smith, President
heath@westonurban.com, david@westonurban.com

Dear Mr. Smith:

The Alamo Colleges District Board of Trustees has accepted, contingent on negotiation of terms and transactional documentation acceptable to District counsel, your bid of $2,037,800 for its surplus property at 310 W. Ashby Place, San Antonio, Texas 78212, pending your compliance with the requirements below.

In accordance with Texas Government Code 2252.908, please visit the Texas Ethics Commission website at http://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm to create a log in and complete the required **CERTIFICATE OF INTERESTED PARTIES FORM 1295**. Please use "2022-0009" for field 3 on the 1295 form. Once you have completed and emailed the submitted form to kgottfried@alamo.edu, Alamo Colleges District will "acknowledge" the form and will move forward to finalize the contract award.

Please forward original certificate(s) of insurance meeting the requirements outlined in the proposal documents (general liability insurance with minimum coverages of $1,000,000 per occurrence and $2,000,000 umbrella). Certificate(s) of Insurance may be emailed to kgottfried@alamo.edu. Please note the following special requirements:

1. ACCD must be named as additional insured on the general liability policy.
2. Certificate must include waiver of subrogation against Alamo Colleges District, its Officers, employees, and elected officials.
3. A 30-day notice of cancellation clause is required instead of the usual 10 days.

The above documents must be presented to the Purchasing Department to complete our acceptance of your bid, subject to successful contract negotiations.

Please have your attorney contact the District's general counsel Ross Laughead at rlaughead@alamo.edu / 210-485-0059 to discuss your proposed revisions to our published form of realty contract.

If you have any questions or need additional information please contact me at 210-485-0122 or by email at kgottfried@alamo.edu.

Thank you for your time and effort in submitting your bid and for your interest in the Alamo Colleges District contracting.

Cordially,

Karen Gottfried

Karen Gottfried, Assistant Director
Purchasing and Contract Administration